Dear Employer:

This Evaluation Form is intended to provide you an opportunity to assess the performance of your Wentworth Co-op student thus far. Your constructive criticism and comments are strongly encouraged. Please discuss the evaluation with the Co-op student before returning it to the Cooperative Education Office.

STUDENT NAME________________________________MAJOR__________________________
COMPANY NAME ______________________________TEL#__________________________

ATTENDANCE: ___ Regular ___ Irregular PUNCTUALITY: ___ Regular ___ Irregular

RELATIONS WITH OTHERS ___ Exceptionally well accepted ___ Works well with others ___ Gets along satisfactorily ___ Has some difficulty working with others ___ Works very poorly with others

ATTITUDE TOWARD WORK ___ Outstanding in enthusiasm ___ Very interested and industrious ___ Average in diligence and interest ___ Somewhat indifferent ___ Definitely not interested

INITIATIVE ___ Consistently seeks additional responsibility ___ Self-starter ___ Needs minimum supervision ___ Meets standards ___ Needs close supervision

JUDGEMENT ___ Exceptionally mature ___ Above average in making decisions ___ Usually makes right decisions ___ Often uses poor judgment ___ Consistently uses poor judgment

TECHNICAL ABILITY ___Excellent ___Good ___Average ___Marginal ___ Unsatisfactory

OVERALL PERFORMANCE ___ Excellent ___ Above Average ___ Average ___ Below Average ___ Poor

What is the one area that the student should work on improving for the remainder of the Co-op semester?
___________________________________________________________________________
___________________________________________________________________________

Would you like another co-op student next semester? ____Y       _____ N

Supervisor’s Name _______________________________________________________
Supervisor’s Signature _____________________________________ Date __________
Student’s Signature ________________________________________ Date __________

Please fax to 617-989-4110